**Job Description**

We invite qualified and enthusiastic individuals to join our team as a Health, Safety & Compliance Specialist. Collaborating with our Health & Safety Consultant, this role spearheads the company's Health, Safety, and Training initiatives. With a solid construction industry background you'll be a crucial member reporting directly to the Board of Directors. If you're commercially astute, and results-oriented, this is an excellent opportunity to champion health & safety best practices for our staff.

**Core Responsibilities:**

* Collaborate with our Consultant and Operations Managers to create Risk Assessments Method Statements that uphold our health and safety management system in compliance with legal and regulatory standards.
* Engage with key stakeholders to formulate and approve policies and procedures.
* Draft construction phase plans and ensure compliance.
* Enhance our online system (safety culture) usage in collaboration with our Consultant to ensure comprehensive H&S business compliance.
* Lead management discussions and toolbox talks in tandem with our Health & Safety Consultant.
* Investigate reported incidents, ensuring preventive measures are taken.
* Maintain and present a monthly report of incident statistics to the board.
* Halt any hazardous practices that jeopardise the well-being of employees.
* Coordinate with external consultants to offer health and safety guidance and training to the entire team.
* Oversee the onboarding of new recruits and issuing necessary equipment.
* Manage the company-wide auditing programme for H&S adherence including subcontractors.
* Address client-specific environmental concerns through IEMA Environmental management.
* All procurement activity concerning health and safety.

**Essential Qualities & Skills:**

* + NEBOSH General Certificate Level qualification.
	+ IOSH Managing Safely / Site Management Safety Training Scheme certified.
	+ Strong strategic acumen with a patient and persistent mindset.
	+ Proficiency in Microsoft Office Suite.
	+ At least 5 years of construction industry experience.
	+ Commitment to ongoing professional growth.
	+ Uphold company values in all professional interactions.
	+ Familiarity with the Safety Culture App is a plus.

**Core Competencies:**

* + Accountability: Takes responsibility for actions and outcomes.
	+ Collaboration: Works seamlessly with team members to achieve company objectives.
	+ Flexibility: Adapts to evolving priorities and requirements.
	+ Communication & Influence: Effectively conveys ideas persuasively.
	+ Risk Awareness: Always operates within legal and company guidelines.
	+ Innovation: Displays forward-thinking and problem-solving skills.

**Key Collaborations:**

* Internal: Board of Directors, Managers, Engineers, and Administrators.
* External: Clients, H&S Consultant, Contracts Managers.

**Gregor Heating’s Core Values:**

* + Passion: Committed to quality and service.
	+ Pride: Takes pride in the company's reputation.
	+ Professionalism: Demonstrates expertise and courtesy.
	+ Protective: Safeguards the company's reputation and sustainability.
	+ Proactive: Embraces the latest technologies and solutions.

**Position Details:**

Type: Ideally Fulltime however open to part-time

Salary: £45,000.00-£50,000.00 per annum.